

Minneapolis Public Schools

Guidelines for Community Organizations Accessing MPS Property During COVID

Minneapolis Public Schools is dedicated to the safety and well-being of our staff and students. We are also dedicated to limiting the spread of COVID-19 in Minnesota and are doing our part to limit transmission as a result of activities on MPS property. To that end, MPS has developed the following guidelines for Community Organizations (CO) requesting access to MPS property:

- Community Organizations authorized to use MPS property will provide the District with a copy of their COVID-19 action and safety plan. This plan will identify best practices implemented by the Organization to limit the spread of the virus. The plan will also include a hazard analysis and accompanying mitigation practices.
- On-site gatherings will be limited to no more than 10 people. Physical distancing of six feet will be adhered to at all times.
- Organizations will require all staff/volunteers who will be on MPS property to perform a daily health screen before arriving on-site. If the answer to any of the below is YES, the staff/volunteer will not be allowed on MPS property.
 - Temperature/Fever of 100F or above?
 - Cough?
 - Shortness of Breath?
- Daily sign-in sheets are required. Sign-in sheets will be available to the District if requested.
- Community Organizations will always be required to use PPE (including mask and gloves) and provide their own when on MPS property to minimize disease transmission. Hand sanitizer will be provided in visible areas for staff/volunteer use.
- Community Organizations will follow CDC disinfection guidelines for any materials used on-site. <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- Frequently touched surfaces will be disinfected three times daily using an EPA approved disinfectant.
- No shared use of any electronic device or PPE is allowed.
- Community Organizations must provide their own separate hand washing and sanitary facilities, if necessary. No interior access to MPS facilities will be permitted.
- Community Organizations must notify MPS if any staff/volunteer is suspected of having COVID-19 or tests positive for the virus. This includes workers that may not have been at an MPS site but could have had contact with others that were.
- Visitors who are not affiliate with the organization authorized to access MPS property are not allowed.
- MPS reserves the right to withdraw permission to access MPS property if safe distancing practices or COVID-19 best practices are violated.
- Ensure all staff/volunteers follow [CDC guidelines](#) for a safe working environment.
- Consult the OSHA Guidance on Preparing Workplaces for COVID-19. <https://www.osha.gov/Publications/OSHA3990.pdf>